



**NOTIFICATION TO ATTEND MEETING OF THE PROTOCOL COMMITTEE
TO BE HELD IN THE RICHARD O'CARROLL ROOM - CITY HALL
ON THURSDAY 8 JUNE 2017 AT 8.00 AM**

AGENDA

THURSDAY 8 JUNE 2017

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4 Councillor Payment for making Planning Submissions - as referred by the May City Council Meeting	
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- 9 Conference approval for the "Parnell Summer School 2017. Theme: Crime, Punishment and Justice". 13th-17th August, Avondale House, Rathdrum, County Wicklow. **17 - 18**
- 10 Request to use the Council Chamber by the Fellowship of Irish Guides and Scouts on Saturday 4th November 2017
- 11 Managers Report
- 12 A.O.B.
- 13 Proposed date for next meeting - Thursday 29th June 2017 at 8am in the Richard O'Carroll Room, City Hall.



MINUTES OF THE PROTOCOL COMMITTEE MEETING

HELD ON THURSDAY 4 MAY 2017

1 Minutes of the meeting held on 30th March 2017 and matters arising

Order: Agreed

2 Lord Mayor's Receptions and Engagements of the Deputy Lord Mayor

Order: Noted and Recommend to Council

3 **Conferences**

a) Conferences Attended:

Order: Agreed and recommend to Council

b) Conference Reports Received:

Order: Noted

4 Motion in the name of Councillor Dermot Lacey:

"This Committee recommends that the City Council adopt a Dublin City version of the San Jose resolution (see attached) affirming the City as a Welcoming City and that we would circulate same to the cities with which we are twinned and have Friendship Agreements, requesting that they do the same".

Order: Motion proposed by Cllr. D Lacey and seconded by Cllr. M Flynn.

Motion agreed.

5 Mansion House - Briefing from Declan Wallace

Declan Wallace updated members on discussions taking place with the tenant of the Supper Room/ Round Room. These discussions followed on from a request from the former Lord Mayor, Councillor Criona Ni Dhalaigh, to Mr. Jim Keogan, Assistant Chief Executive, asking that he engage with the lease holder of the Round Room with a view to developing an appropriate programme of events to commemorate the centenary of the 1st Dáil in 2019. In addition to this, as the current lease ends in 2019 the matter of a new lease was part of the discussions. The current lease is valued around € 600k. The leaseholder has been receptive to the approach regarding the production of something meaningful and sustainable to mark 2019. He has proposed a 3D recreation of the first Dáil and other installations which would be open to schools etc. Government Departments have also been involved in some of these discussions. The Round Room is also in need of upgrading to function effectively as a mid size conference venue. This mainly involves technology upgrades but also some physical changes

recommended by our Conservation Officer including improvement works to the windows, balustrades and the ladies toilets which the tenant has agreed can be carried out prior to 2019.

The tenant has also given a commitment to continue to provide the City Council with use of the Round Room without charge (other than catering) on designated days throughout the year. This proposal means that all other charges will be waived.

It is proposed to get the Chief Valuer into negotiation with the tenant with a view to coming up with a proposal to deal with the 2019 Events, physical improvement works and terms of a new lease. As an aside Declan mentioned that the Chief Valuer is of the view that a rent in excess of €800k could be negotiated as part of a renewal but could be negatively impacted by reported plans for two new high profile restaurants on Dawson Street. The Members thanked Declan for his report and were broadly supportive of the strategy that had been presented. They identified a number of important issues which should be considered during the lease negotiations that included disability access to the Round Room which is currently inadequate, creating a clear online and marketing distinction between Fire Restaurant and the Mansion House and the resolution of the domain name conflict.

Order: Report noted. It was agreed that Declan would bring a detailed report on the outcome of the negotiations prior to a new lease being signed. This report would also include a financial breakdown of the revenue generated by the Mansion House complex including the Car Park facility.

6 Public Reps System

The Members were of the opinion that the existing arrangements were working well and could not see any substantial benefits from using the new system that could justify the expense.

Order: Report noted and referred to Group Leaders for final decision.

7 Request from the Union of Students of Ireland to give a presentation to Council on a Student Loan Scheme

The Members acknowledged the importance of the issue raised by the USI presentation. However, it did not fall under an area for which Dublin City Council has any operational responsibility and therefore was not appropriate to bring before the full Council. The Lord Mayor was willing to meet with USI representatives to discuss the matter.

Order: The Lord Mayor's Office to correspond with the USI to arrange a meeting.

8 Approval for Councillor Attendance at Victim Support Europe Annual Conference: "Victims of Crime: Rights, Needs & Responses". The conference will take place 17 and 18 May 2017 at the Royal Hospital, Kilmmainham, Dublin, Ireland.

The Committee recognised the value of the Conference and were in favour of Councillors attending. The Chair also informed Members that the AILG run training courses that are very informative and which do not count as part of their Conference Budget.

Order: Agreed and to be approved under Lord Mayor's Business at the City Council meeting on 8th May 2017.

9 **Vacancy on the Dublin North East Regional Health Forum as referred by the April City Council Meeting**

The Members acknowledged that as Councillors they had a duty to represent Dublin City on such forums. However, circumstances can arise where existing commitments and demands on a Councillor's time make it difficult to fulfil such obligations.

Order: Relist on City Council agenda for June 2017.

10 **Managers Report**

The Manager informed the Members on the following issues:

- Richard Shakespeare had taken up his position as Assistant Chief Executive with responsibility for Planning and Property Development from Tuesday 2nd May 2017. Declan Wallace will continue as Acting Assistant Chief Executive with responsibility for Culture, Recreation and Economic Services.
- The Chief Executive has established a working group with responsibility for City Hall which will primarily look at establishing a medium and long term schedule for the maintenance and development of the building. The Members requested that the following issues be considered; Sunday opening, additional public signage, acoustics in the Rotunda, TV's and power point's in the Party Rooms, rotation of artwork in the Rotunda.
- The Law Agent, Terence O'Keeffe has been appointed as the nominated official with responsibility for facilitating the introduction of the new EU Data Protection regulations that will be introduced in 2018. The Manager will extend an invitation to Terence to brief Members on the impact of the new regulations.
- The existing Housing Welfare Office will be reassigned to provide facilities for Councillors while visiting the Civic Offices. The Manager will bring further details regarding the layout when the plans become available.

11 **A.O.B**

- Cllr. R McHugh enquired if iPad training would be provided.
Order: Ollie Douglas has arranged for training and will contact Councillors with times and dates.
- Cllr. D Lacey requested clarification regarding the process for dealing with motions agreed by Area, SPC and other Committees with reference to recommendations and approval from the full City Council.
Order: The Manager to investigate and report back to the next meeting.

12 Proposed Date of Next meeting - Thursday 8th June at 8am in the Richard O'Carroll Room
Order: Agreed.

Councillor Dermot Lacey
Chairperson
Thursday 4 May 2017

Attendance:

Members:

Dermot Lacey (Chairperson)
Brendan Carr
Deirdre Heney
Ray McAdam
Naoise O'Muirí

Members:

Aine Clancy
Teresa Keegan
Ray McHugh
Ciaran O'Moore

Members:

Mannix Flynn
John Lyons
Michael Mullooly

Officers

Michael Gallagher

Deirdre Ni Raghallaigh

Declan Wallace

25th May 2017

**Ms. Deirdre Ní Raghallaigh,
Senior Executive Officer,
Chief Executive's Department**

Dear Deirdre,

I would be obliged if you would bring the following receptions for the month of May 2017 to the attention of the Protocol Committee.

Date	Function	Nos
04.05.17	I-Karate Group	62
04.05.17	Oliver Plunketts GAA & Minor Team	90
05.05.17	North East Inner City Senior Citizens	60
06.05.17	Community Garden Various Groups.	30
11.05.17	Navan Road Community Groups	60
16.05.17	Delegates attending AdVic symposium & VSE confernce	100
22.05.17	University of Massachusetts Amherst wood wind ensemble	46
24.05.17	4th, 5th & 6th class pupils from Scoil Naomh Bríd, Talbotstown, Kiltegan, Co. Wicklow	54
25.05.17	Inland Waterways Volunteers Reception	50

Yours sincerely,

**Brendan Carr
Lord Mayor of Dublin**

25th May 2017

Ms. Deirdre Ní Raghallaigh
Senior Executive Officer,
Chief Executive's Department

Dear Deirdre,

Please see below, list of functions, receptions and events in which I had a Deputy/Representative attend on my behalf during the month of May 2017:

Date:	Function:	DLM/Cllr:
06.05.17	50th Anniversary Community Games Celebrations	Cllr. Áine Clancy
11.05.17	Launch of Ireland's First 3D textbook	Cllr. Áine Clancy
11.05.17	Welcoming guests to Hungarian Cultural Festival	Deputy Lord Mayor, Cllr. Rebecca Moynihan
13.05.17	The Chartered Institute of Building (CIOB) Conferring Ceremony 2017	Cllr. Ruairí McGinley
14.05.17	An Gorta Mór - Commemoration Walk	Deputy Lord Mayor, Cllr. Rebecca Moynihan
14.05.17	Annual Daniel O'Connell Wreath Laying Ceremony & Commemoration	Cllr. Vincent Jackson
16.05.17	Launch of DCC Arts & Education Policy	Deputy Lord Mayor, Cllr. Rebecca Moynihan
16.05.17	Welcoming delegates attending AdVic Symposium and VSE conference	Cllr. Dermot Lacey
18.05.17	Press call for Act for Europe Youth Action Plan	Deputy Lord Mayor, Cllr. Rebecca Moynihan
21.05.17	Belmayne Youth & Community Group and Clongriffin Residents Community Fund Day	Cllr. Alison Gilliland
23.05.17	Dublin Infrastructure Summit 2017	Deputy Lord Mayor, Cllr. Rebecca Moynihan
24.05.17	4th ASEM Meeting for Governors and Mayors	Cllr. Paul McAuliffe
24.05.17	Courtesy Call by Finnish Naval Ship	Cllr. Paddy McCartan
24.05.17	Welcoming guests at a reception for the Dublin Club Health Conference 2017	Deputy Lord Mayor, Cllr. Rebecca Moynihan
25.05.17	Official Opening of All-Weather Pitch in Killbarrack	Cllr. Alison Gilliland
25.05.17	Inland Waterways Ireland Volunteers Appreciation Night	Cllr. Vincent Jackson
26.05.17	Courtesy Call by French Training Ships	Cllr. Ciarán Cuffe
26.05.17	Presentation of Lord Mayor's Cup	Cllr. Ciarán Cuffe
27.05.17	Guinness Pro-12 Final	Cllr. Jane Horgan-Jones
28.05.17	IUNVA Post 1 Wreath Laying Ceremony	Cllr. Dermot Lacey
28.05.17	Baltic Day Festival	Cllr. Dermot Lacey
30.05.17	Rathmines College Graduation Ceremony	Deputy Lord Mayor, Cllr. Rebecca Moynihan
31.05.17	Launch of the Finglas Area Office Arts & Crafts Exhibition for locally based art groups	Cllr. Paul McAuliffe

Yours sincerely,

Brendan Carr
Lord Mayor of Dublin

Report to Protocol Agenda

“Proposed work to the former House Steward’s Apartment”

The Mansion House, a Protected Structure, is of international significance with important civic, architectural, historical and cultural associations. It is a rare example of a building in Ireland that has survived from the Queen Anne period and has deep-rooted association with 300 years of civic governance. The detailed research undertaken by the City Council in recent years has raised awareness of the unique history of the Mansion House and its significance as one of the key buildings in the city.

In 2009, The City Council published The Mansion House Conservation Plan. This plan whilst not statutory is a recognised document prepared by City Architects for the Client Body to guide the long term management and repair of the building. It was approved by the Protocol Committee and was well received on presentation to the Department of the AHG, the Irish Georgian Society, The Heritage Council and An Taisce.

The work proposed under this Part 8 Planning Application improve the appeal and functionality of the existing apartment (4 rooms) and is in accordance with the Conservation Strategy (chapter 5.0) of the Mansion House Conservation Plan 2009 addressing the “*deficiency of appropriate private accommodation, provision to accommodate visiting Mayors*”.

The proposed works result in the reinstatement of the historic layout of 2 formal rooms, with the addition of an en-suite bathroom and the provision of a new escape door that enables the reinstated layout and will have minimum visual impact.

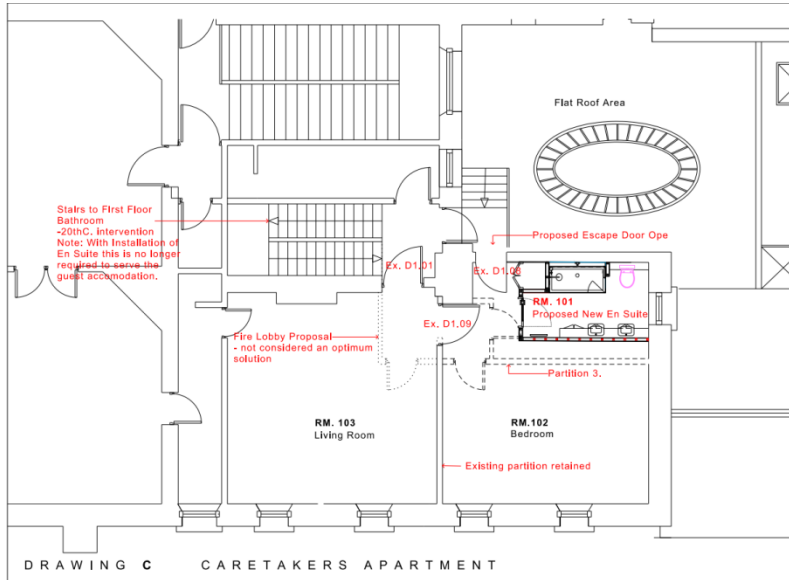
Proposed works:

- 1: Removal of 20th century stud partition (non load-bearing).
- 2: Installation of new en-Suite bathroom.
- 3: Forming of new external, single door opening in existing Victorian brickwork wall (post 1850) on inner face of south return.

The works are considered minor in nature and include the removal of inappropriate modern fabric with the acceptable loss of historic fabric (post 1850s brick) of lesser significance to

allow the door opening to be formed. The bathroom is clearly a contemporary intervention (a 'pod') that is reversible.

This work is a key part of the agreed strategy to provide modern, high quality facilities befitting a residence of this stature.



Deirdre Ni Raghallaigh

Senior Executive Officer

12th May 2017

Report to Protocol Agenda
“Resolution affirming Dublin City as a Welcoming City”

“This Committee recommends that the City Council adopt a Dublin City version of the San Jose resolution (see attached) affirming the City as a Welcoming City and that we would circulate same to the cities with which we are twinned and have Friendship Agreements, requesting that they do the same”.

Order: Motion proposed by Cllr. D Lacey and seconded by Cllr. M Flynn. Motion agreed.

The above motion agreed at the recent Protocol Meeting proposes that Dublin City Council follows the example of San José by becoming a Welcoming City.

San José, California, our Sister City since 1986, is part of the Welcoming America organisation, a movement of inclusive communities becoming more prosperous by making everyone feel like they belong. They believe that all people, including immigrants, are valued contributors who are vital to the success of their communities and shared future.

Today, a growing number of places recognize that being welcoming leads to prosperity; Welcoming America provides the roadmap and support they need to become more welcoming toward immigrants and all residents. Launched in 2009, Welcoming America has spurred a growing movement across the United States, with one in eight Americans living in a Welcoming Community.

The American Welcoming City model conforms with Dublin City Council’s commitment to developing the City as a place where those from all nationalities and ethnic backgrounds have a sense of belonging and pride and the opportunity to contribute to every aspect of city life. It ties in with our Integration Strategy where Dublin City Council takes the lead in exploring opportunities for working on multi-agency initiatives with our many partner organisations in the City and where we try to co-ordinate the actions necessary to deliver an inclusive and intercultural city which champions diversity and where all citizens are valued equally.

A Welcoming City is one that:

- **Plans:** All relevant sectors, such as government, business, non-profit and others, work together to create a welcoming community climate that supports long-term integration.
- **Commits:** to institutionalise strategies ensuring the ongoing inclusion and long-term economic and social integration of newcomers.
- **Builds Community:** Newcomers and long-time residents find common ground and shared leadership.
- **Communicates:** Messages of unity and shared values permeate the community through the media, through the voices of leaders and among residents.
- **Sustains:** Policies and practices are considered to ensure interactions between new and long-time residents remain positive ones and the community’s economic vitality remains strong.

If the above motion is agreed, Dublin City Council would adopt the following resolution:

A RESOLUTION OF DUBLIN CITY COUNCIL AFFIRMING THE CITY OF DUBLIN AS A WELCOMING CITY

WHEREAS, fostering a welcoming environment for all individuals, regardless of race, ethnicity or place of origin, enhances the city of Dublin's ("City") cultural fabric, economic growth, global competitiveness and overall prosperity for current and future generations; and

WHEREAS, the City has long been recognised as a hospitable and welcoming place where people, families and institutions thrive and the contributions of all are celebrated and valued; and

WHEREAS, the City is committed to continue building a welcoming and neighbourly atmosphere in our community, where all people, including immigrants are welcome, accepted and integrated; and

WHEREAS, community efforts that promote understanding and collaboration between long-time residents and foreign born community members are crucial to ensuring a welcoming environment; and

WHEREAS, the City encourages the business leadership, civic groups, other government agencies and community institutions and residents to join in a community-wide effort to expand prosperity and inclusion for all residents;

NOW, THEREFORE, IT IS RESOLVED BY DUBLIN CITY COUNCIL THAT:

The City is hereby affirmed as a Welcoming City, helping to unite our community and ensure that all are welcome here.

ENDS

If adopted, the necessary steps would be put in train to implement the motion.

Mary Foley
Senior Executive Officer
International Relations Unit
1st June 2017

BOO – Airgeadas agus Pearsaíocht Riaracháin
 An Roinn Oideachais agus Scileanna
 Cor na Madadh
 Baile Átha Luain
 Co. na hIarmhí
 N37 X659



ETB Financial and Administrative Personnel
 Department of Education and Skills
 Cornamaddy
 Athlone
 Co. Westmeath
 N37 X659

Dublin City Council
 Civic Offices
 Wood Quay
 Dublin 8
 D08 RF3F



2/May/2017

Dear Chairperson,

I am writing to you in the context of difficulties that some Education and Training Boards (ETBs) have in meeting legal requirements for a quorum due to insufficient attendance by board members. The quorum for Board meetings is set out in the Education and Training Boards Act 2013 and requires attendance of 12 members out of an overall total of 21 members.

As you are aware ETBs have a wide range of important responsibilities and functions; these are set out in law. To enable the carrying out of their functions without delay or disruption ETB Boards are required, by law, to meet at least once every two months.

The purpose of this letter is to raise the awareness of this issue with each local authority and to request you to impress on the members of City of Dublin ETB from your local authority the importance of maximising their attendance at the ETB board meetings. This is particularly relevant given that 12 of the 21 members of each ETB are from the local authorities.

On foot of an indication from ETBs to the Department that a number of Board meetings had to be abandoned in 2015 and 2016 due to insufficient attendance by board members to meet legal quorum requirements the Department has carried out a survey of attendance levels.

While ETB survey data is incomplete it appears that the following persons from your local authority were appointed to ETBs and that their attendance levels at meetings at the time of the survey was as follows:

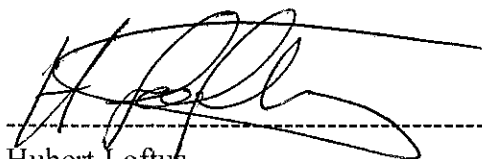
NAME	ETB	ATTENDANCE LEVEL IN 2015	ATTENDANCE LEVEL IN 2016 TO (JULY)
Cllr. Paddy Bourke	City of Dublin	9 out of 11 meetings	5 out of 6 meetings
Cllr. Cathleen Carney Boud	City of Dublin	5 out of 11 meetings	4 out of 6 meetings
Cllr. Aine Clancy	City of Dublin	8 out of 11 meetings	5 out of 6 meetings
Cllr. Patrick Costello	City of Dublin	7 out of 11 meetings	5 out of 6 meetings
Cllr. Alison Gilliland	City of Dublin	6 out of 11 meetings	4 out of 6 meetings

NAME	ETB	ATTENDANCE LEVEL IN 2015	ATTENDANCE LEVEL IN 2016 TO (JULY)
Cllr. Sean Haughey	City of Dublin	8 out of 11 meetings	0 out of 3 meetings
Cllr. Vincent Jackson	City of Dublin	9 out of 11 meetings	6 out of 6 meetings
Cllr. Teresa Keegan	City of Dublin	10 out of 11 meetings	6 out of 6 meetings
Cllr. Andrew Keegan	City of Dublin	6 out of 11 meetings	5 out of 6 meetings
Cllr. Rebecca Moynihan	City of Dublin	6 out of 11 meetings	3 out of 6 meetings
Cllr. Criona Ni Dhalaigh	City of Dublin	1 out of 8 meetings	3 out of 6 meetings
Cllr. Larry O'Toole	City of Dublin	1 out of 5 meetings	resigned May 2015
Cllr. Michael MacDonncha	City of Dublin	3 out of 6 meetings	3 out of 6 meetings
Cllr. Seán Paul Mahon	City of Dublin		2 out of 3 meetings

The Department intends to undertake another survey of ETBs later in 2017 to review attendance levels at board meetings.

I would like to thank you for your assistance with this matter. If you have any queries in relation to the above matter please do not hesitate to contact me.

Yours sincerely,



Hubert Loftus
 Principal Officer
 ETB Financial and Administrative Personnel

c.c. CE of City of Dublin ETB

2017 SUMMER SCHOOL

In 2017 the Parnell Summer School will take place from 13-17 August at Avondale House, Rathdrum, Co Wicklow.

Contemporary Irish society, like other societies around us now and societies in the past, is fascinated to the point of obsession with crime. We can see this in our politics, in the press, in our popular culture. The related issues of appropriate punishment and justice have sometimes been afforded less attention.

In considering these issues together, the 2017 Parnell Summer School will examine Ireland today, including contemporary criminal, policing, penal and judicial policy. It will also, however, consider their interconnected histories and the manner in which these are, and have been, represented in our culture, literature and cinema.

Booking/Fees

Fees Daily rate for attendance at the Summer School (including lunch) is **€70**.

Inclusive cost: **€260** if paid in full before 4th August 2016, and **€275** after that date. The inclusive fee covers all lectures and events, coffee and lunch (Monday to Thursday) and the Summer School Gala Dinner and the Summer School Gala Dinner.

